

## Academic Support Services – Fall 2022

The TSCT Academic Center and Learning Commons on Main are located on the third floor of the LRC and are staffed by Academic Coaches who provide academic services and resources to help students succeed. These services are available primarily in person, with options to connect online or by phone per student request.

Each student is assigned an Academic Coach according to their program of study. (See chart below.) Students are encouraged to connect with their Academic Coach early and often. Students may request academic services by walking in or emailing the Academic Coach for your program. Appointments are offered but are not required.

**Hours of Availability:** Monday – Friday 8am – 4:30pm

Academic Coaches	Location	Email
TBA	Leaning Commons on Main	<a href="#">TBA</a>
Mr. Spencer Harper	Academic Center	<a href="mailto:harper@stevenscollege.edu">harper@stevenscollege.edu</a>
Mrs. Paulina Rodriguez	Learning Commons on Main	<a href="mailto:rodriguezp@stevenscollege.edu">rodriguezp@stevenscollege.edu</a>
Mrs. Barbara Starin	Math Lab	<a href="mailto:starin@stevenscollege.edu">starin@stevenscollege.edu</a>
Mrs. Michelle Williams	Academic Center	<a href="mailto:williamsm@stevenscollege.edu">williamsm@stevenscollege.edu</a>

**Director of the Academic Center/Director of the PreMajor Program:**  
 Mrs. Sheri Wright                      Academic Center                      [wright@stevenscollege.edu](mailto:wright@stevenscollege.edu)

**Director of the ACT 101 Program:**  
 Mrs. Valdijah Brown                      Learning Commons on Main                      [brownv@stevenscollege.edu](mailto:brownv@stevenscollege.edu)

Program	Academic Coach	Program	Academic Coach	Program	Academic Coach	Program	Academic Coach
ARCH	Mr. Harper	CNSA	Mrs. Rodriguez	ELEC	Mrs. Brown	PLBG	TBA
AUTO	Mrs. Williams	CORT	Mrs. Williams	ELME	Mrs. Wright	RMDL	Mrs. Rodriguez
BUAD	Mrs. Rodriguez	CSET	Mr. Harper	GRPH	Mr. Harper	WELD	TBA
CABM	Mrs. Rodriguez	DETC	Mrs. Williams	HVAC	Mrs. Williams	WET	Mrs. Brown
CARP	Mrs. Rodriguez	ECAD	Mr. Harper	MASN	Mr. Harper	PreMajor	Mrs. Wright
CIM	Mrs. Williams	ECM	Mr. Harper	MET	Mrs. Starin		
CIVL	Mrs. Starin	EET	Mrs. Wright	MFWT	TBA		

Professional Tutors	Location	Email
Mrs. Kim Klugh	English Lab	<a href="mailto:klugh@stevenscollege.edu">klugh@stevenscollege.edu</a>
TBA	English Lab	TBA
TBA	Math Lab	TBA
Mrs. Barbara Starin	Math Lab	<a href="mailto:starin@stevenscollege.edu">starin@stevenscollege.edu</a>

	English Lab		Math Lab (also Physics)	
<b>Monday-Thursday</b>	8am-2:30pm	Evening hours starting soon	8am- 4:30pm Mrs. Starin	Evening Hours starting soon
<b>Friday</b>	8am- 12noon		8am-4:30pm	
<b>Sunday</b>	1pm-5pm Starting soon		1pm-5pm Starting soon	

ACADEMIC SUPOPRT SERVICE	DESCRIPTION	HOW TO ACCESS
<b>Academic Advising</b>	Academic Advisors provide information to students regarding registration and requirements leading to an Associate's Degree in their program.	Academic support services will be available in person, online via live video-conferencing and/or by phone. Email your advisor directly. Consult <a href="#">Advisors for Students</a> on the Academics tab on the portal for a list of advisors by program. (Be sure to log on to the portal first.)
<b>Academic Coaching</b>	Academic Coaches assist with organization, creating a study plan, determining an effective study method, note taking and more.	Email your Academic Coach to schedule an appointment or drop by the 3 <sup>rd</sup> Floor of the LRC.
<b>Academic Seminars</b>	Academic Seminars are available on topics such as Note Taking Systems, How to Study, Time Management, Test Taking Strategies and more.	Academic Seminars are presented live and are also available in voice narrated PowerPoints on the portal. Consult <a href="#">Academic Seminars</a> under My Academic Success on the Student Services page of the portal. (Be sure to log on to the portal first.)
<b>English Lab – Professional Tutoring</b>	Walk-in  Students may also choose to submit a paper for review by a professional tutor in advance and schedule a time to review.	Walk into the Lab – no appointment necessary.  Entrance is located just before the entrance to the LRC accessible through the blue door.
<b>Math Lab – Professional Tutoring</b>	Walk-in.	Walk into the Lab- no appointment necessary.  Entrance is located just before the entrance to the LRC accessible through the blue door.
<b>Peer Tutoring Support</b>	Peer Tutors vary by program.	The <a href="#">Peer Tutor Schedule</a> will be posted on the myAcademicSuccess page as it becomes available. Consult your instructor for additional details.
<b>PreMajor Support</b>	PreMajors requesting academic support and anyone with questions regarding the PreMajor Program should	Stop by the Academic Center (3 <sup>rd</sup> Floor of the LRC) or email Mrs. Wright at <a href="mailto:wright@stevenscollege.edu">wright@stevenscollege.edu</a>

	contact the Director of the PreMajor Program.	
<b>Study Groups</b>	<p>Students who wish to form an informal study group are invited to utilize the Academic Center resources.</p> <p>Students who wish to form a facilitated study group may contact an Academic Coach.</p>	Email your Academic Coach.
<b>Study with an Academic Coach</b>	Academic Coaches are available to assist students one-on-one by request.	Request tutoring/studying in person, by emailing your Academic Coach.
<b>Testing Accommodations</b>	Students with approved testing accommodations should notify their instructor when they wish to use them and contact with Mrs. Williams to schedule at least 2 days prior to the test date.	Email Mrs. Williams at <a href="mailto:williamsm@stevenscollege.edu">williamsm@stevenscollege.edu</a> or stop by the Academic Center on the 3rd Floor of the LRC.
<b>Tutor.com Online Tutoring 24/7</b>	On-line 24/7 live tutoring available in most General Education courses.	Students have access to 10 free hours of tutoring at <a href="https://tutor.com/stevenscollege">https://tutor.com/stevenscollege</a> (For assistance with technical difficulties or to request additional hours email Mrs. Wright at <a href="mailto:wright@stevenscollege.edu">wright@stevenscollege.edu</a> )
<b>General Academic Appointments</b>	For any academic support service not listed above, please contact Mrs. Wright.	Email <a href="mailto:wright@stevenscollege.edu">wright@stevenscollege.edu</a>

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