

Academic Center Support Services – Fall 2021

The Academic Center staff, including Academic Coaches and Tutors, are here to help !

The TSCT Academic Center, located on the third floor of the LRC, provides academic services and resources to help students achieve academic success. These services are available in person, online via Zoom and/or by phone per student request. Students are encouraged to reach out to us with any question. Request academic services by using the link on the Stevens Portal home page to [Book a Virtual Appointment](#).

Hours of Availability:

Academic Coaches

Mr. Spencer Harper
Mrs. Michelle Williams

Monday – Friday 8am – 4:30pm

Director of the Academic Center/PreMajor Program:

Mrs. Sheri Wright

Monday – Friday 8am – 4:30pm

Professional Tutors for Math and English Labs:

English: Mrs. Kim Klugh (AM) & Mr. Philip Malin (PM)

Math: Mrs. Barbara Starin & Mr. Mike Day (PM)

Monday – Thursday 8am-8pm

Friday 8am-12noon (Math available until 4:30pm.)

Sunday 1pm-5pm

Online Tutoring via Tutor.com

24/7 online

ACADEMIC SUPOPRT SERVICE	DESCRIPTION	HOW TO ACCESS
Academic Advising	Academic Advisors provide information to students regarding registration and requirements leading to an Associate’s Degree in their program.	Email your advisor directly. Consult Advisors for Students on the Academics tab on the portal for a list of advisors by program. (Be sure to log on to the portal first.)
Academic Coaching	Academic Coaches assist with organization, creating a study plan, determining an effective study method, note taking and more.	Email tutor@stevenscollege.edu to schedule an appointment or drop by the Academic Center on the 3 rd Floor of the LRC.
Academic Seminars	Academic Seminars are available on topics such as Note Taking Systems, How to Study, Time Management, Test Taking Strategies and more.	Academic Seminars are presented live and are also available in voice narrated PowerPoints on the portal. Consult Academic Seminars under My Academic Success on the Student Services page of the portal. (Be sure to log on to the portal first.)
English Lab – Professional Tutoring	Walk-in and online appointments are available. Students may also choose to submit a paper for review by a	Request tutoring using the link on the homepage of the website Student Online Resources Book a virtual appointment here or stop in

	professional tutor and schedule a time to review.	the Lab located just before the entrance to the LRC accessible through the blue door.
Learning Accommodations/ Testing Accommodations	Students with accommodations approved by Mrs. Schuch may contact an Academic Coach to implement them.	Email Mrs. Williams at williamsm@stevenscollege.edu or stop by the Academic Center on the 3 rd Floor of the LRC.
Math Lab – Professional Tutoring	Walk-in and online appointments are available.	Request tutoring using the link on the homepage of the website to Book a virtual appointment here or stop in the Lab located just before the entrance to the LRC accessible through the blue door.
Peer Tutoring Support	Peer Tutors vary by program.	The Peer Tutor Schedule will be posted on the My Academic Success page as it becomes available. Consult your instructor for additional details.
PreMajor Support	Study support, information regarding the PreMajor Program and general questions should be directed to the Director of the PreMajor Program.	Stop by the Academic Center (3 rd Floor of the LRC) or email Mrs. Wright at wright@stevenscollege.edu
Study Groups	Students who wish to form an informal study group are invited to do so in the Academic Center. Students who wish to form a facilitated study group may contact an Academic Coach.	Email tutor@stevenscollege.edu
Study with an Academic Coach	Academic Coaches are available to assist students one-on-one by request.	Request tutoring/studying in person, by using the link on the homepage of the website Student Online Resources Book a virtual appointment here or email tutor@stevenscollege.edu .
Tutor.com access	On-line 24/7 live tutoring available in most General Education courses.	Students have access to 10 free hours of tutoring at https://tutor.com/stevenscollege (For assistance with technical difficulties or to request additional hours email Mrs. Wright at wright@stevenscollege.edu)
General Academic Appointments	For any academic support service not listed above, please make a general appointment request.	Request an appointment by logging onto the portal and visiting the My Academic Success page found under the student services tab (Scroll down toward the bottom of the page.) or email tutor.@stevenscollege.edu .